

NCRID Board Meeting @ CSDHH in Greensboro
August 21, 2010

Agenda

1. Mission, Vision

2. Introductions

- a. Why are you serving on NCRID?
- b. What is a strength of yours that you think could benefit NCRID?
- c. Do you consider yourself an introvert or extrovert and/or how do you like to "process" things (e.g., do you like to talk amongst a group, think alone for a few minutes, think alone for a few days, draw an outline, make a list, etc.)
- d. If you weren't here today at this meeting ,what would you be doing?

3. Reports

4. Chapter Reports

Question: Successes? Struggles? Anything we can help with?

5. Old Business

a. Treasurer & Book Keeper

Question: Do you want to pay for a book keeper?

b. Website

Assign tasks for updating the information on the website.

c. Coastal Workshop

Question: Do we want to donate funds for NIC Workshop?

6. Break

7. New Business

a. Eterps and Newsletters

Question: is each local chapter required to share their newsletter?

Question: how often should eterps be sent out?

b. Conference 2011

Question: Who? Where? When?

To do: Begin picking committee chairs, presenters, agenda

To do: Conference handbook

c. Letter of Support/Assistance to DPI & Governmental Relations

Question: Do we want to send a letter offering our assistance/consultation if needed?

d. Local Chapter Issue

Goal: finalize proposal

e. Strategic Plan

Question: How can we move forward? What can we begin to work on? Time

line?

8. Wrap Up

Board Members Present:

President, (Jennifer Johnson) **JJ**; 1st Vice President, (Tanya Miller) **TM**; 2nd Vice President, (Tzena Keyes) **TK**; Secretary, (Antwan Campbell) **AC**; Treasurer, (Leah A Noe) **LAN**; Board Member-at-Large, (Bill Ross) **BR**; Board Member-at-Large, (Mark Whisenant) **MW**; 5 Points President, (Kim Barden) **KB**; Midstate President, (Jennie Sanders) **JS**

Absent:

Board Member-at-Large, (Janet Beattie) **JB**; Coastal President, (Marysue Murray) **MM**; Eastern President, (Debbie Batts) **DB**; Land O Sky President, (Regina Pente) **RP**; Foothills President, (Danette Steelman-Bridges) **DSB**

Meeting called to order at 10:05 am

JJ started off the meeting by reading the mission and vision of RID; which can be found on the website www.rid.org

Introductions were made around the room (due to computer problems everyone is to send a short brief description of their introductions to **AC** by next week)

JJ—is serving on the board because she is passionate about the interpreting profession and she cares about her professional growth. A strength that she offers is her passion and motivation for the profession. She is a “halfer” as she can be an extrovert but really enjoys times to herself as well. She has to process out loud and often needs time to think about things and is a list maker. If she were not here she would be sleeping in and then doing something fun as she believes in working hard and playing hard.

LAN--is serving on the board because she was dissatisfied with the way things were run and the best way to change something you do not like is to get involved to change it from the inside out. Working as a team and motivating others is a strength that she brings and she is mostly an introvert as she likes to think things through and mull them over and talk it through with a trusted individual. She is a list maker to the nth degree and can barely get out of bed without having it on a list upon which she crosses off when she gets up. If she were not here then she would be home being domestic and playing housewife.

JS—is serving as she wanted to give a voice to educational interpreters and enhance the profession. She is an introvert and likes to have time to think things over.

TM—is serving on the board because she wanted to become involved more and she feels that if she has a concern the only way to resolve it is to become involved. A strength of hers is that she is very organized and keeps records of everything as she pays attention to details. She is an introvert and like to take time to mull things over and writing herself notes. If she was not here then she would be in church or spending time with family.

TK—is serving because she is committed to NCRID as she has served for over 12 years. A strength is her longevity and organizational skills. She is an introvert who works very hard at being an extrovert. She needs time to process and talk things out. I am a list maker and loves marking things off the list. If she were not here then she would be spending time with her daughter (if she was not working) as she just found out that she will be moving to Alaska for a clinical pharmacist position and she wants to spend as much time with her and her husband before they leave.

KB—is serving because as an educational interpreter in Charlotte she helped form a group that became NCeditor and 5 Points; from that she learned that she was a nosey person and enjoyed knowing what was going on and that she was a control freak and liked to lead. Some strengths are that she is organized, and while she needs to have a plan she is flexible and good at getting people involved. She is good at delegating responses and duties but will make sure that the project is seen through to the end. She is hard-headed and will let you know if she agrees/disagrees and why. She makes list and is slow at everything, she needs time to process as she reads, talks, and thinks slow so she needs a few days to process things. She can work alone but prefers input from the group. If she were not here then she would be reading, working in her garden, and just enjoying time to herself as she would make sure her husband is not home.

BR—is serving on the board because he always wanted to participate in our organization and be an agent for change as we cannot expect change or want change without getting involved. A strength of his is that he is project driven and is not afraid of starting, working on, or completing a project. He really enjoys a challenge and is passionate about mentoring as he loves to help “newbies” along. His background in graphic design is also a strength. He is an extrovert, he very much enjoys people and gets energized around them while he does enjoy his quiet time and requires time to think things through; sometimes a few days, but he thoroughly enjoys people. If he were not here then he would be at home; once he is at home he wants to stay there!

AC—is serving on the board because he wanted to get involved; a strength is that he is very organized and like to keep things simple so will find ways to simply things. He is an extrovert until it comes to processing then he needs a few minutes to process. If he were not here he would be out playing tennis or at least watching it.

MW—is serving on the board because he enjoys it; a strength of his is the knowledge from his many years on serving on the NCRID board. He is an introvert and if he were not here then he would probably be at home cleaning or working.

These introductions were added to the minutes after the meeting as they could not be present

DSB—is serving on the board because she has a deep commitment to “giving back” to the profession and serving on the NCRID board allows her to fulfill that commitment. A strength of hers is that she can look at a problem from a “forest view” and then zero in on the trees. She is an introvert at times and at others an extrovert. She prefers to get all the

facts before jumping into the decision-making process and values focused group discussion as she like the discussion to stay on task; she is a list maker. If she were not here then she would be watching an ASU, HFC, or PHS men's soccer game, but lately she has been trying to renovate a bathroom and trying to figure out how to install a light fixture without sparking an electrical fire.

MM—is serving on the board as she hopes to create a more unified assembly of interpreters; she would like to foster a more supportive approach to the field of interpreting and create more opportunities for mentoring. A strength of hers is that she realizes that NCRID is a business but sometimes feels that the business aspect of it presides over the core of this profession and that everyone needs to be reminded of that on a daily basis. Her passion and courage to make changes in this area is her strength. She is an extrovert as she enjoys discussing things openly and generating a solution together. She was not at the meeting because she was working at the PA school for the Deaf and helping her sister in law who is battling a very rare disease called Devic's disease. Normally she would not be at the meetings due to school commitments such as having a paper due or homework. She really needs to start planning some fun things!

RP—is serving on the board because before moving to NC she had several negative experiences with RID and was not motivated to participate in anyway. She began attending LSRID workshops because of the NCITLB requirements as she had not taken professional development seriously previously. Since doing that her perspective has changed and she is interested in work that is happening on the state level. Some strengths that she has to offer are that she listens well, sees many sides to an issue, and strives to be equitable and inclusive as much as possible. She is an introvert and is a listener and internal processor more than a talk out louder. After hearing the thoughts of others she can process better and does better communicating in small group discussions. She missed the meeting due to clinicals for her pre-nursing class and is nailing down all the details for her upcoming wedding.

JB, and DB did not respond

JJ—would like to have conference call meetings throughout the year to keep in touch and finalize some things as most of the board needs time to process information sometimes. One of the key things that we want to improve on with the board is communication. While this is a new board this is still an issue that we want to resolve and improve upon as we can accomplish a lot if we communicate and stay on top of deadlines by following up with one another. So we will go through our by-laws to see what expectations are for each position. **JS** has had problems with the yahoo groups in trying to respond through her phone. **JJ** clarified the actual email address is ncridboard@yahogroups.com so you can just reply that way if you cannot reply directly. **LAN** one thing that makes the yahoo group so daunting is when she opens her email and sees an entire page of responses and mail. One thing that can lessen this is by not short replying “yes”, “thanks”, and so forth. We can all assume that each of us are polite and

therefore we can eliminate the thank you emails in order to cut down the amount of mail in our inboxes. **BR** that works but even if you get the digest it seems like it is a mile long. I do not think the yahoo groups is really working. **JJ** from now on we will send out e-invites about the meetings so that will be our way to track down the lunch count. **KB** there are some things that we have not tried before so we can give it a try, but the only thing that I do not like about the yahoo group is that yahoo is already my personal account so it is already a lot of information. **JS** will research gmail to see what they have **LAN** will also look into some other options with **JB**. **TK** it will also be nice to send out some how-tos about how to use the group as well. **JJ** will send out the how-tos and we all will be more cognizant about our emails

BR was looking for the by-laws but could not find them, **JJ** they are on the NCRID webpage.

JJ feels that it is her duty to kind of delegate and work with other members on the board;
CMP—continue to keep up with the workshops and track CEUs
Member—keep updated information with the membership
Secretary—takes minutes, keep track of information, also booking the room for meetings
Treasurer—keeping the books and where money is being spent
Newsletter—in charge of the newsletter, eterps, and graphics
Conference—there is a conference handbook she will go through that and get a working document that we can start using **BR** send that to me as a PDF file and he can send that out as well as part of the newsletter
Historian—keeping up with current events and he and **JJ** are in discussion about some other items about the position as well
Chapter presidents—inform the board about chapters and also become involved with other NCRID projects as determined by the board

Reports

JJ since the conference hasn't really done much; has been in touch with **AC** & **BR** about the meeting. Would like to talk with Lisa Schaefermever about the Region II Presidents meeting because she feels more communication should be addressed and as right now there has not been a meeting scheduled. We still have not been given a financial report from the Region II conference and we may be due a refund as the conference was very successful. She feels that more information will be forthcoming in the near future.

TM—we have five workshops in process for CEUs but nothing really much to address at this time; **LAN** would like to have a checklist of how to get CMP paperwork done; **TM** will send this information out to all of the chapters

TK---has a new letter and is working with **BR** about sending out membership information. We only have about half of our members that have renewed, most of our schools have renewed. Deafsupport LLC is one of our organizational members but their information was returned and they are asking why their check has not been deposited. She has been talking with them about how to resolve the problem. Likes the new membership form but some of the information (personal/demographic info) was left off

of the new one which would be used for grants but questions whether we want to continue trying to receive a grant. **JJ** one of our goals is to have a diverse membership so how can we keep track of that if we do not ask for that information. **LAN** can we just add a blurb on the form that this information will be used for statistical information and so forth. **KB** usually gets that information at workshops as she has created a form for it and usually gets most of the forms back from participants. If we are not using it then just leave it off but if we are pursuing a grant then we can ask the membership to fill out the information. **BR** can create a form for that purpose if/when we decide we want to apply for a grant.

LAN brought the balance sheet as she did not know what was going to be expected. Her last statement is as of May as she has not received any bank statements after May. Checking has \$15,732.74 savings \$6,866.24 for a total of \$22,598.98. When compared to last year we have about \$9,000 less this year. **JJ** & **LAN** have some discrepancies about the conference totals so that will be reported at a later date.

TK how many were in attendance? **JJ** will have to ask Debbie as she left it on her other sheet but thinks that the number is close to 135-150 max.

BR has sent a rough draft of the upcoming newsletter. One really positive thing was that he has received a lot of feedback about receiving the eterp so he will continue to send it out. Is trying to think of a way to entice people to give out their information as he would like to increase our membership as well? He will send it out to Susan Lanier and **JB** to proofread as he does not read the newsletter as he is working on it.

AC as of now I have nothing new to report. Special thanks to CSDHH for allowing us to use their space for our board meeting.

Break at 11:25; **MW** arrived at the meeting, meeting resumed at 11:35

Chapter reports

JS—Midstate success was a legal workshop that we just had and some struggles are the economy, the CMP process and personal obligations within the board

LAN—TRID success is we have been revitalized with a motivated core group of people but the struggle is that we have a real strong core group of people but we do not have anything else. Our membership is kind of lackluster and unmotivated as we have had the same board for years and we just change positions. We also have a horrible time finding locations to hold workshops even after a city has been chosen. One way that NCRID can help is to update the website in a timelier manner.

KB—5 Points success is that we are a very wonderful chapter and have been very successful since we began. We have the same board for the past several years but we all want to be there and involved. Our biggest success is workshops to the point to where we no longer offer food as it takes away from the workshop. The membership in the Charlotte area is wonderful as they have served on the board before or have been a part of NCRID for ages and they do not mind sharing/giving their opinion. Some of their struggles are money; they are creative and work well with others about finding funding but they have to find ways to make the workshops breakeven as they do not have any

money. In fact, the last workshop they had made \$58. They have struggles with finding space and advertisements, but the main struggle is future leadership. Everyone wants to give their opinion but on one wants to step up to take a leadership position. Timely decisions from NCRID would be very helpful as we discuss issues but really do not make a final decision. With the chapter dissolution we are worried about the funds from each chapter and would like for NCRID to be upfront about how the money will be handled appropriately.

TM—Foothills (representing Foothills in DSB's absence) one success is that we are very active and creative about finding locations for our workshops. They have added an educational interpreter representative on their board now. Some of their struggles are the same as other chapters as no one wants to step up to lead. Once the local chapters are incorporated into NCRID we have the same concerns about money and want to make sure that we still have our concerns heard as a local area.

Old Business:

Treasurer and bookkeeper:

We have discussed this for a long time about obtaining a bookkeeper. So the question now is do we want to have a bookkeeper and if so what do we want their role/responsibilities to be. **JJ** talked with a woman (Terry Dail) who has worked in the field for a long time and said that she would be willing to take over all of our bookkeeping, memberships/registrations/money and all. This would give us a consistent person through all the boards which would also free up other members to do other things. They would charge about \$35/hour. **BR** will we need a treasurer if we had a bookkeeper?; **JJ** I think a by-law change will need to be done. **MW** this really just deals with duties so a by-law change will not be necessary. **JJ** At this time everything is really codependent on another so we cannot just discuss one without the other. **TK** I think that we will not even need a 2nd VP position as well if the bookkeeper is going to keep up with the membership. **JJ** from my perspective I was looking at the possibility of freeing up two members of the board which was really appealing to me. **MW** do we know how many hours this will take? **JJ** we did a poll about the amount of hours it takes and I think the average was about 5 hours a month when dealing with membership and treasurer positions. **LAN** I think the issue is not do we want a bookkeeper but what responsibilities do we want them to have as there are several issues that will come up and people will need to know who to contact with issues. We need to discuss and know exactly what we would like for the bookkeeper to do and separate them from what we want to still have control over and how to resolve issues. **TK** I think another issue is how are we going to get the membership to agree with hiring a bookkeeper if we just lost money on a conference. **KB** I foresee problems with membership asking if they paid their dues or are a current member and if the bookkeeper is there then who do we send them to. **BR** I do not foresee this as a problem as if the bookkeeper is good then she will have a start and end date and they will have a point of contact through email or through us as we will have to direct them to the right point of contact. **JJ** I see where everyone is coming from but I cannot look at the bookkeeper without considering other things as well. I think we really need the bookkeeper for the financial aspect of things but at the same time we are looking at making major changes to the website and other things. I think we need to do a staggering approach and start off with the financial piece and add

other things later. **BR** having just moved into the NC area recently I am not aware about the memberships mindset but I believe that in selling the membership to ideas then the best way to do that is through us as we are their leadership. **LAN** I think that the main hard selling point is that this person is a stranger and not a member of the interpreting community and will not be knowledgeable about our profession. **JJ** is anyone in objection about having the bookkeeper for the financial aspect and is everyone okay with using the person **JJ** found. **LAN** I have no problem but I do not know anything about this person so if you would send out a short blurb about them, what they do, and what are their credentials? **JJ** I will send that out to the board and will give a due date as to whether the board agrees with them taking over the financial duties. The other discussion is how are we going to handle the administration part. We need to sit down as a board to find out how we want to handle these changes. This will be addressed at a later date **BR** motioned that the bookkeeper handle the financial responsibilities of NCRID **KB** seconded. The motion passed unanimously

Break for lunch at 12:10pm

Meeting reconvened at 12:55pm

JJ & **LAN** will meet about the treasurer position and how to transition at a later date

Website

The website is a priority; we would like to see some changes to our website and we have web services at no cost to us. For long term there is a desire to totally revamp the website in the meantime the content can be changed and we can make changes easily. So what is being proposed is that we each look at each position and see what needs to be added to the website. For example, the CMP can have a page that informs members how to obtain CMP, forms, checklist, and FAQ. **TM** will work on this as since she is new this will be good to see what she feels is needed. The membership forms are not on the website so **JJ** will add that to the site; as well as the benefits of becoming a member of NCRID. The minutes will always be posted on the website; once they are finalized they need to be submitted to the webmaster. For the history section of NCRID, add more pictures in a gallery section on the website needs to be redone and added. **MW** will do a timeline, history of past presidents and etc. to be added to the site as well. **MW** would also like to follow up with who won which awards in the past as well. **JB** will need to add information about past conferences, current info about conferences, etc. And it will be good to see what conferences are happening at other chapters/affiliates and regions as well to be added to the conference page. **JS** would it be possible to have a calendar about workshops so see what is available out there if someone is looking for workshops. **JJ** that is a long term goal that can be added to the site once it is redone. For the chapter presidents add the training that is currently happening and if you wanted to add information about your area resources for those interpreters who are moving in/out of the area. **BR** I think that if we place the different regions and where the chapters fall on a map of NC so people will know where the chapters are while we have them. **JJ** at the conference there was a question about how to become a CDI and a request for NCRID to add that to the website. **KB** there needs to be a link to DPI and as far as resources why doesn't each chapter send **JJ** a list of your local resources and a draft of how to work in

your region. **MW** for anyone looking for ITP there is a list on the DSDHH site as well. **BR** the calendar and the event flyer are redundant so we can get rid of one and for additional links we do not need the word additional. Also under contacts I am not sure people moving into the area know that those are the NCRID board members so if we can just add that it will make things clearer and even with the pictures of the board that should make things easier as well. **JJ** the deadline to submit all of the website information will be October 30th. **BR** are we going to do anything graphically different to the website? And if so can I get the contact info for the webmaster so I can discuss it with him. **JJ** that is what I was going to ask you and that sounds like a great idea. She will send the info to **BR**. **BR** asked about the logo and if that was going to change. **MW** The logo was recently changed so it will remain what it is but there is not a certain color that must be used. **JJ** We will not include bios and continue to leave off our certifications. **LAN** is it possible to have email address for each position so we will not have to use our own. **JJ** that will have to be a long term change but in the meantime everyone can create their own email address to match the position as we already have a president, cmp, and editor email already. We will focus on these changes first before we move on to other changes with the website. **MW** would like to have a video clip of the president welcoming everyone to NCRID, this could probably be done on Youtube. **LAN** if the video is optional then I am all for it as I do not want to have to wait 16 minutes for the page to load. **KB** whatever we do we need to make sure it is accessible

Coastal Workshop

We have discussed this through email but just wanted to follow up with this topic. The last time **JJ** talked with Coastal they were about \$300 short. She is on the fence about whether or not we should provide support. **LAN** I am on the side of not providing support as a local chapter president I know the issue first hand about trying to present workshops and coming out without a loss but TRID has made suggestions to Coastal about how to cut costs. **BR** according to the presenter's website she has a success rate of 80-90% of people passing the NIC. I feel that we should encourage our membership to become certified and anything that we can do to help that goal is needed. I think that it will not hurt to give a small donation of about \$100. **JJ** they did not get CEUs through us which usually cost about \$25 so in lieu of that we could give that as a donation to them. **JS** this is not the only way to accomplish this goal as Midstate is having a workshop of the same caliber with about the same rate of passing with a presenter who is already in our state so that it does not cost as much. We can stay in state and accomplish the same goal as we did not ask for outside money so why do they? **KB** I have to go back to my original chapter request; what does NCRID do for us and what do you want from us? If NCRID is going to help support a workshop then this is the one that we need to be apart of as this is geared towards the NIC which is run through our parent organization of RID. **LAN** I agree with the point but I still do not agree with giving the money. **JS** how will this apply for future request from other chapters. As Midstate held an legal workshop and took a loss so how will this affect future request. **JJ** when I first sent out my request I originally sent out ways to cut costs and save money. We have never had a request like this come in from our local chapters before and I know if we did this then the other chapters would ask. **MW** can we sponsor three members to attend the workshop in lieu of sending money? **TK** why are they not going through us for CEUs? **JJ** my assumption

is that because the presenter does so many workshops she is probably responsible for obtaining CEUs herself. **JS** why can't they use other chapters or local business in conjunction together for financial support. **KB** PepNet would probably jump at the chance to cosponsor a workshop and so she will send out their information to all of the chapter presidents. **JJ** will follow up with Erin about what exactly they need at this point and see where they are in the process. And I also like **MW** idea of sponsoring participants to attend. **KB** the qualifications should be that the person has to be a current NCRID member, not currently certified, taken and passed the written test, and submit a short summary of why they want to attend. This will be sent to ncridpresident@hotmail.com **JS** as a newbie in the profession I look up to anyone who is certified and RID separates educational from other so EIPA certified people through RID should be allowed to qualify. **BR** I disagree with allowing the EIPA certified people qualifying for this scholarship. **MW** can we just eliminate the entire certification line anyway and just see who asks for the scholarship. The board agreed to eliminate the certification requirement from the scholarship for the workshop **JJ** how many people we sponsor should be contingent upon the registration fee. **KB** we should also send to ITP as well so that they can inform their recent grads and students. **TK** one of the requirements is that you must be an NCRID member and if we do that then we will have some people who are not members. **JJ** we will only send to our membership list.

Break @ 1:55pm

Meeting reconvened @ 2:05

New Business:

E-terp and newsletter

BR received numerous emails about receiving the eterp and wanted to use them as testimonials for future eterps. Secondly, I want to really push information about workshops from local chapters and maybe post the workshop, chapter, presenter, and date and will be in contact with the presidents about this on the eterp. Would like the newsletter to be four times a year based upon the season and not on months. So we can put out newsletters in a season like September, October, or November for the fall season. **KB** do we want to have them close to the meetings so that the minutes will be included? **AC** the minutes are already on the web so if you could just put a blurb that you can find the minutes on the website and that should be fine.

KB at one point the local chapters were to print out a newsletter and have them sent to other chapters as well. Are we still going to do that? **JJ** I think that it very respectful and we need to be aware of what is going on around the state. **KB** the reason why I want other chapters is that I will not plan a workshop on the same date as when you are hosting a workshop. **JJ** then here is a question when **TM** receives information about workshops and it is on the same date then do you just want her to contact you to change your workshop dates based on whoever submitted first. **TM** will send an email if something else is already planned for the same date. And she can also send it out to the group that this workshop has already been approved so everyone is aware of what workshops are happening. **TK** we do not get all workshop requests approved though us like with Fluent and others etc. **BR** we discussed about giving out a free newsletter to everyone as a way to recruit new membership and/or attendees to the conference. **JJ** if you are talking about

spring then this needs to be brought up at the next meeting. So yes it is required so continue to send chapter newsletters with all of the board. And also **BR** said something earlier that peaked my interest; I frequent a local store that sends me an online newsletter and at the bottom there is a link to where I click and I get some benefits to use in the store and as a way to entice our members to read the newsletter maybe we can have a link where they have to click something or in the middle of an article to find out if it has been read. An example would be \$10 off a workshop or something as a benefit.

Conference

JJ do we have a local chapter rotation to host the conference. **AC** I have not received anything about that from Mary. **JJ** I cannot remember who is responsible for this year's conference. **JB** is already working on this and is looking at hotels in the TRID area. **LAN** is happy to host the conference and is looking to host it in Raleigh but **JB** is looking at other areas like Pinehurst or other locations as well. Usually it is held in the third weekend in June which is the 17th-19th but there are some conflicts on this date. We can try to have a mini conference for a day and then really push for those to attend the RID conference in Atlanta. **TK** we can call in a favor and have the presenter who cancelled come in without a presenter fee. **JJ** what about instead of having one big conference we do two small conferences. **KB** the only thing is that we have to have a general meeting. **JJ** do we want to have the mini conference at our regular time? But my only concern is that it conflicts with VRID conference. The board decided that we will look into June 17th-18th with a back up date of August 5-6th.

JJ we had a presenter who was going to come to present without any cost to us but she cancelled on us at the last minute. But she offered us a workshop still without cost and told us that we can charge whatever we need. She has a great workshop and we could bring her in January to present. This would allow us to obtain a good chunk of revenue before the conference so she could present a workshop geared towards advanced interpreters as well as newbie interpreters. **MW** we could also advertise that she is a NC interpreter as she has worked for the school for the deaf, department of mental health, and done other things in this area. **JS** I like the idea of bringing her in January as we are talking about having a mini conference and if we get a big draw then we could also try to have her as a keynote for the conference as well. **JJ** I like that idea as January will be a great time for her to come as she is a teacher and is off in January. We are looking to have it on January 8th **KB** 5 points and Coastal are having workshops in January. **JJ** then I will look into having the workshop in March and if not then we will look at the backup date of January 8th.

JJ we need to start considering chairs for the conference as this year we did take a hit which I understand due to the economy but I do not feel that we had to as both the silent auction and 50/50 were not well advertised. We need to have conference chairs now and start working. I have already received a volunteer who wants to be the silent auction chair and also there is someone who I want to be the exhibitor chair as they left comments and signed the bottom of the form. **BR** I will go ahead and add that to the newsletter. **JJ** does TRID do the conference theme or do we do that? **MW** we do that. **JJ** we will wait for **JB** to give us the where and will go from there to find a theme. **MW**

why don't we go to Chapel Hill or Durham as we always go to Raleigh? **JJ & MW** will look into the Chapel Hill and Durham area for the conference. **TK** we could also look into having it in Asheville as I have people calling me all the time about rates from before when we were supposed to host it and instead went to Winston-Salem

JJ I would like to really focus on the agenda and have different tracks like legal for those RID interpreters who are really working on their legal certifications as well.

Letter of Support/DPI

The structure of Deaf education is changing in NC. The Office of Education Services is being transferred out to the Department of Health and Human Services and into the Department of Public Instruction. Rachael Ragin knows she has our support but we can send a letter to DPI, the Board of Education and the Department of Health and Human Services so they know we are here and can be used as a resource. Also looking at how we can also get involved in other issue that are going on within the Deaf community so that they will know that we can be used as a resource and that we are here to support. NCASLTA conference will be this fall around Oct/Nov in Hendersonville. They have already approached us about offering CEUs and sponsoring them. So think about how we can get out there at these events.

The local chapter/strategic plan will be tabled until later as the local chapter will require a lot of by-law changes and we need to inform the membership about all of the changes.

JJ we will continue this discussion via email as they both are very important issues.

MW I noticed that in the eterp there was some mention of a strategic plan that will be in the next one. **BR** that was the actual strategic plan that I copied

AC will resend out the June 18th minutes to Connie Jo Lewis, Amy Markin, and Kathleen Speckhardt. June 17th minutes will be resent to the NCRID board.

Announcements:

Lunch Rotation Schedule: August 5 Points/Midstate; November 20th TRID/Coastal; February 19th Foothills/Land O' Sky; May 21st Eastern/Board

Our next board meeting will be held on

November 20th @ Heritage Green from 10-3

February 19th and May 21st are our next two meeting dates

Meeting adjourned @ 3:00 pm

Action Items

Person responsible:	Task assigned:	Due date:
Board	Fill out intro and send to AC	9/01/10
Jennie Sanders	Research gmail for email group options	In progress
Jennifer Johnson	Send out "how-to" on how to use yahoo groups	In progress; halfway completed
Tanya Miller	Send out CEU paperwork and how to fill it out to each chapter	9/1/10
Bill Ross and Tzena Keyes	Work on membership form and demographic information	In progress
Jennifer Johnson	Send out credentials of bookkeeper to the board	8/26/10 completed
Tanya Miller	Work on the CMP page to be added to the webpage	10/30/10
Jennifer Johnson	Add membership forms to the website	10/30/10 completed
Mark Whisenant	Add a timeline of past presidents and award winners to the website	10/30/10
Janet Beattie	Add information about the upcoming and past conferences to the website	In progress
Chapter Presidents	Send JJ a list of resources in your area and a draft on how to work in your areas	In progress
Jennifer Johnson	Research scheduling a workshop (presenter that cancelled)	Completed
Jennifer Johnson & Mark Whisenant	Look into the Durham area for places to hold the conference	11/20/10 completed
Antwan Campbell	Send out minutes from June conference again and these minutes	9/1/10

